

**OPEN SPACES COMMITTEE HELD ON FRIDAY 18<sup>th</sup> JANUARY 2019**  
**AT 9.00 AM AT COLBURN VILLAGE HALL**

**PRESENT**

Mayor           Helen Grant (Chair)  
Councillors:   Angela Dale,  
Deputy Clerk: Angela Pickersgill

Maintenance Person Barry Robertson  
There were no members of the public present.

**1. APOLOGIES** – Cllr Thirlwell Cllr Lynne Nassau

**2. “DECLARATION OF INTERESTS”** – none

**3. MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the meeting held on the 14<sup>th</sup> December 2018 were approved as a true and correct record and would be ratified at the Town Council meeting held on 21<sup>st</sup> January.

**4. Maintenance Person**

It was **RESOLVED** that the parks with hard surfacing are to be jet washed and all moss areas cleaned.

The fence at Colburn Sidings Woods has been completed.

Groundsman report is attached.

It was **RESOLVED** that timetable of jobs, which the maintenance provided for the coming month is acceptable.

**5. Garage Storage & Insurance**

The secure lock has been fitted to the garage which is used for storage and insurance obtained on long standing items stored there.

**6. Play Park Walk round with Kompan**

Regarding the snagging issues with the play parks i.e. paint work at the Chase, the wood pin curbing and the groundsman also informed the committee that the Witches Hat play equipment at Albermarle is moving in the concrete which it is set into.

It was **RESOLVED** that Kompan be contacted regarding these, and state that a guarantee in writing that they will be dealt with and a warranty of 2 years for the wood pin curb at Albermarle park be obtained before the bill is paid by the Town Council.

**7. Memorial Garden Plans**

It was **RESOLVED** that the plans for the Memorial Garden at Linden Homes be accepted and work can commence.

**8. Play Parks monthly inspection sheets**

All inspection sheets are up to date ready for signing and counter signature we have one **GREEN** risk which needs looking at the wet pour at one of the chase parks will need to be repaired. It was **RESOLVED** to take action on this.

**DATE OF NEXT MEETING 8<sup>th</sup> March 2018 at 9 am**

**The meeting closed at 9.50 am.**